



EDU-VET September 1, 2021 Update status IO4: Handbook

Project Number: 2019-1-DE02-KA202-006068

EDU-VET

E-Learning, Digitisation and Units for Learning at VET schools –
Creating online Learning Environments in Technical Education for
European metal industry

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IO4: Handbook and Guidelines for teachers

- Started 01/12/2020
- Leading organisation SBEOG
- Content and structure established
- Template available
- Writing chapters
- Composing the handbook
- Relation to Moodle modules

Progress status September 1, 2021



Part / chapter	Status
Part A - Digitisation and new media in the VET sector in Europe	status unknown (UPB)
Part B – Chapters 4 – 7 Chapter 8	first concept completed status unknown (IK)
Part C – Learning Modules	no progress (all partners) making the Moodle modules priority, write chapters afterwards (??)
Part D – Guideline concept for teachers & best practice showcases	partially completed
Part E – Future of blended learning & future developments in the field	status unknown (SBEOG)

IO4 Steps and activities

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IO4: Handbook and Guidelines for teachers (01/12/2020 to 31/10/2021)	Responsibilities	Deadline
Writing of book chapters and send completed chapters to UPB	All partners	Until middle of May 2021
Matching of all book chapters	SBEOG, UPB	Until end of May 2021
Correction of English version	LMC	Until end of June 2021
Translation of book SUMMARY in national languages	UPB, BKBW, IK, CIFP, SBEOG	Until end of August 2021
General book layout and setting of the book in InDesign	IK	Until end of September 2021
Developing a framework regarding the guideline concept for teachers	SBEOG, UPB	Until end of January 2021
Writing of guideline concept for teachers (based on book chapters) and send it to UPB	All partners	Until end of July 2021
Matching the guideline concept	SBEOG, UPB	Until middle of August 2021
Correction of English version	LMC	Until end of September 2021
Translation of guideline concept in national language	UPB, BKBW, IK, CIFP, SBEOG	Until end of October 2021



Discuss: how to proceed? (re. writing handbook chapters / making Moodle modules)

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