



GET-UP

Minutes for the third GET-UP Partner Meeting in Trim, Ireland

The GET-UP-Curriculum and CPD Conference

25th-26th of September 2017

Project Title:	Green Entrepreneurship Training - Underpinning Prosperity
Acronym:	GET-UP
Reference number:	2016-1-DE02-KA202-003277
Project partners:	P1 University Paderborn (UPB), DE Marc Beutner / Anna Rüscher P2 Universitatea din Pitesti (UPIT), RO Georgeta Chirlesan / Sorin Fianu P3 Small Firms Enterprise Development Initiative Limited (SFEDI), UK Leigh Sear P4 Meath Partnership (MEATH), IRL Sarah Land / Emma Symes P5 European University Cyprus (EUC), CY Alexander Apostolides P6 Future in Perspective Limited (FIP), IRL Philip Land / Noleen Land P7 Fundacion Universidad Empresa da la region Murcia (FUEM), ES Consuleo Garcia P8 Innoventum OY (INNOV), FI Janne Leinonen
Host:	<i>Meath Partnership</i>
Venue:	<i>Trim Castle – Castle Street in Trim – County Meath</i>

Monday, 25th of September 2017

Top 1: The GET-UP project – Current Status I

The third project meeting started with a warm welcome by the hosting partner Meath Partnership.

Followed by a brief introduction to the schedule of the meeting by the coordinator UPB. After the presentation of the schedule, UPB gave a short insight of the conversations with the NA regarding the interim report which is due by the end of September 2017. Which included the current status of each individual intellectual output as well as offering an insight of what is going to happen in Intellectual Output 5 which started in the beginning of September 2017.

Some issues regarding the observatory were addressed as well as some open questions regarding the interim report. Partners delivered the original documents for the interim report such as timesheets and travel cost records etc.

The consortium agreed on placing all Multiplier Events after the finalisation of the Curriculum as well as the CPD Programme. The reason being able to present the multipliers as well as potential users a product which they can actually test and try for themselves rather than providing them with theories on how the content might look like.

Top 2: The GET-UP project – Insight into the Curriculum Process / Discussion on IO3

SFEDI firstly summed up what the assigned partners to IO3 were working on and in which way the content of the single units and the whole module will be produced. Therefore, SFEDI provided all partners with some first content material to show how the learning outcomes will be achieved. For each module which contains three units there will be three short videos each produced. For this scripts were written by the assigned partners. Further, there will be a lesson plan for each module available as well as PPT slides with additional information for the learners. Focus will lie on the video or/and audio files which will include all relevant information. The current material has to be edited by SFEDI.

It was pointed out that from this meeting on there has to be a clear deadline for the final development of the Curriculum, because it strongly correlates with the CPD Programme which needs to be finished before the Transnational Training Event in January as well as for both IOs 2 and 3 translations have to be made as well as audio files have to be created.

It was also pointed out that it has to be clear, in a face-to-face situation as well as an online phase, at which point the learners are in a self-directed learning phase by clearly stating it through a task. It was also emphasized that the curriculum will focus on one major outcome rather than trying to cover all possible target group needs.

The consortium agreed on providing FIPL with either audio files or videos with the modules translated content. Most partners will use avatars. FIPL will provide all partners with a list of possibilities to choose from. It was also agreed on to use female as well as male voices for the audio files as well as avatars.

Furthermore, it was decided that the Green-Entrepreneurship-Curriculum will be edited by SFEDI until the end of October, so that in November everyone can start with the individual translations as well as the CPD Programme content can be adjusted according to the curriculum. By mid-December 2017 FIPL will have finalised all content on the English version, which means

creating all the audio as well as the video files etc. The translation will be done by the end of December 2017.

Tuesday, 26th of September 2017

Top 3: The GET-UP project – Insight into the CPD Process / Discussion on IO2

UPB presented the current status of the CPD Programme by giving a short insight in the different modules. The material of the nine modules are currently being developed. First suggestions regarding interactive learning possibilities. The videos and audio files developed for the curriculum modules will be used also in the CPD Programme to introduce the topic to the trainers/tutors to build on. Overall, the partners will make sure to connect the CPD Programme with the Green-Entrepreneurship-Curriculum to reach a common consistency throughout by both outputs. Therefore, all materials already developed will be adjusted regarding the content and formats of the curriculum.

It is important to make sure to provide face-to-face, online as well as in a blended learning situation to be able to provide information through all of these channels and still are able to stand alone. This is one of the main challenges of creating the content. The copyright issue has to be kept in mind.

Additionally, the consortium discussed roughly the agenda of the Transnational Training Event. The Transnational Training Event will be active and open to deliver the CPD Programme and the Green-Entrepreneurship-Curriculum in an engaging way. Integrate games and activities to get them together and let them know who is an expert in which parts. To promote the outputs of the GET-UP project in a positive way. There has to be an introduction of the GET-UP project as well as including feedback session during the week.

And it was agreed on that the CPD Programme which will be available after the project as an output will differ from the Transnational Training Event.

It was agreed that the CPD Programme material will be available by mid of December 2017 for further adjustments and development of the video and audio files until the 12th of January 2018 right before the Transnational Training Event. After that all content will be translated. For the internal deadlines in IO2 the partners assigned to this output will have a short Skype meeting to set these dates.

INNOV presented how the online presentation of the material could look like. Some ideas how to navigate through the online platform. Ability to give the learners individuality in their learning process.

Top 4: About GET-UP – What's laying ahead of us?

It was asked if any of the partners had any issues, questions or/and suggestions regarding the interim report. Short report on the Local Working Group as well as Dissemination of each partner will be sent to UPB by tomorrow evening.

New newsletter will be created by the end of October 2017 by SFEDI and provide it by November 2017.

Short update on the deadlines of the different Intellectual Outputs. Best practices will be uploaded onto the Observatory until the 17th of November by all partners as well as providing feedback on the Observatory.

Regarding IO 5 the questionnaires will be developed until the 20th of October by UPB and EUC. All partners will conduct the interviews until the 17th of November 2017. UPB and EUCH will summarise the findings until 15th of December 2017. Translations will be done by all partners until 21st of June 2018.

The deadline of IO 6 will stay as set in the beginning of the project, but the end date will be by the end of June 2018.

The best practices for the Observatory will be all translated into English and the national language.

The fourth meeting from the 29th until the 31st January 2018 in Nicosia, Cyprus was confirmed.

All finally agreed deadlines are in the presentation, which is available on the website.

Top 5: Administrative and financial information

All administrative and financial issues from the partners were addressed, but there were just a few, because the interim report was worked on by all partners before the meeting.

Top 6: Evaluation in GET-UP

The link to fill out the evaluation of the third project will be send by UPB and answered by at least one participant per organisation.

The 3rd GET-UP Steering Committee Meeting took place right after the meeting.